

2010-2012 ENGLISH ACCESS MICROSCHOLARSHIP PROGRAM: APPLICATION FORM

A. Information on the Organization Requesting the Grant

1. Project title
2. Organization name
3. Address, telephone number, fax number and e-mail address of organization
4. Judicial status, date of registration, and a copy of certification of registration
5. Resumes of project managers and organization's principal(s) (teachers)
6. Project period
7. Amount requested (attach itemized budget)

B. Project Description and Justification

1. Project overview
 - 1.1 Mission statement
 - 1.2 The proposing organization
 - 1.3 Organizational capacity and relevant experience

2. Project description

- 2.1 Project goal
- 2.2 Strategy and rationale. Project activities
 - a) Student recruitment (Describe the student selection criteria and process, age range of students, the total number of students to be enrolled, involvement of the U.S. Embassy staff in the selection process).
 - b) Description of classes and student retention (Describe the start and ending dates for instruction, the number of hours of instruction students will receive per week and year, the type of program (e.g. after school, weekend, full-time, or English language summer intensive sessions), certificates the students will receive after completion of courses).
 - c) Description of out-of-class activities and enhancement elements (Examples of enhancement elements, related to English language and American culture, include but are not limited to activities such as drama, computers, dance, art, music, games, sports, local trips, special cultural projects such as the 4th of July, and/or developing leadership skills, building the spirit of team work, social responsibility, and tolerance events)
 - d) Material resources involved, methodology used
 - e) Opening ceremony
 - f) Closing ceremony and graduation
 - g) Midterm exams and final exams
 - h) Class location
 - i) Human resources. Personnel structure:

3. Monitoring, evaluation and reporting

Monitoring

Evaluation

Reporting

4. Budget

The budget (in Excel format) should have a detailed breakdown of costs for the two-year program including instruction, books/materials, students' transportation and snacks, project administration, enhancement activities, etc. On average, costs associated with one student in the framework of the 2 year program are up to \$1,000. The proposed number of students is 20-25 per project, but larger numbers with fewer costs are more encouraged.